

Supporting People Programme Review

Needs and Gap Analysis Working Group

Initial Meeting – 6th May 2011

In attendance:

James Edwards – Oxford City Council

Duncan Hume – Probation Service

Natalia Lachkou – Supporting People

Danny Hearn – Supporting People

1. Scope:
 - a. Housing related support needs in Oxfordshire for people aged 16+.
 - b. 2012 to 2016 (short term expectation)
 - c. Medium to long term trends beyond 2016.
 - d. NEED - EXISTING PROVISION = GAPS

2. Membership:
 - a. Districts: James Edwards (Oxford City) & Andrew Ochia (Vale and South)
 - b. SP: Duncan Hall and Danny Hearn (Natalia Lachkou as required only).
 - c. CSG (Duncan Hume (Probation) plus Districts (above)).
 - d. Provider representatives (tbc)

Activities:

3. Map existing provision (Duncan Hall)
4. List existing data sources and undertake a summary analysis of these (example template used by Oxford City in similar exercise attached).
 - a. Template (JE)
 - b. List data sources (Danny Hearn)
 - c. Review of summaries (All)
5. Horizon Scanning Issues:
 - a. Prepare District Profiles:
 - i. Template to be developed to circulate to districts (All)
 - ii. Current situation
 - iii. Situation in 5 years time.
 - b. Review population changes (e.g. location of large housing developments) (Danny)
 - c. Review benefit and welfare changes (JE)
 - d. Feedback from Locality meetings (NL)
 - e. Review of finance and budgets (as planned for 2012 – 2016 and options for future).
6. Timeline:
 - a. Discuss proposals and actions to date at June CSG.
 - b. By end September 2011 complete first versions of 3,4 and 5 (above)
 - c. Meet next as full group w/c 20th June 2011.